



morgan art of papermaking conservatory & educational foundation

Seasonal Gardener

Job Summary: Responsible for the care and maintenance of a half-acre urban greenspace, including the Sam Caraboolad Fiber Garden and a Rain Garden (in development). This role supports sustainable groundskeeping practices and contributes to the organization's artistic and educational mission. The ideal candidate will have experience in horticulture, gardening, landscaping, and sustainable practices, as well as strong communication and organizational skills, and a willingness to learn and grow in our creative environment. This position reports to the Executive Director and the Facilities Manager.

Key Responsibilities:

1. Maintain plants through: propagation, pruning, watering, weeding, deadheading, and managing pest and invasive species.
2. Safely use and care for equipment, hand tools, storage areas, and rain barrel systems.
3. Maintain compost, soil health, and soil amendments.
4. Maintain the grounds by gathering plant debris & litter, disposing in designated areas.
5. Manage inventory of seeds, potting supplies, and other tools.
6. Document information and procedures for regular garden maintenance and seasonal needs.
7. Supervise garden activities of interns (over a 10-week period) and volunteers.
8. Communicate with staff to ensure garden activities align with organizational goals.
9. Document and implement safety procedures as needed.
10. Engage with visitors by sharing information about the gardens, plants, and highlighting their role in papermaking and sustainable practices.

Qualifications / Skills

- High school or equivalent
- Horticulture, 1 year experience (preferred)
- Gardening, 2 years or more (preferred)
- US work authorization
- Must pass criminal background check
- Have reliable transportation
- Experience with proper planting techniques and landscape installation
- Ability to work outside in temperatures 40-90°F in a variety of weather conditions
- Ability to perform physical tasks such as walking, lifting (50lbs), bending, digging, and carrying tools without issue.

- Excellent communication skills and positive, friendly attitude with clients and other team members
- Trustworthy, reliable, on-time, and willingness to learn
- Ability to work in a group setting or independently while following instructions and meeting goals
- Enthusiasm for art and knowledge of papermaking is a plus.

The above describes the general nature and level of work performed, but does not describe all functions. Other duties may be assigned and may change from time to time as necessary.

Compensation:

- \$16- \$20/hr, Seasonal at 30 hrs /week (April through September)

To Apply:

Please send resume and cover letter to jobs@morganconservatory.org.

Position open until filled.

***The Morgan Art of Papermaking Conservatory & Educational Foundation** is an Ohio non-profit arts center dedicated to preserving and advancing excellence in hand papermaking, letterpress printing, and book arts for all. Through teaching historic and contemporary interpretations of the art of the book and paper arts, as well as producing handmade papers, the Morgan Conservatory has devoted over 15 years to growing arts & culture in Midtown Cleveland. We remain committed to cultivating the talents of students, mentors, and members to learn, educate, and create.*