



VIRTUAL WORKSHOP PROPOSAL Winter 2024

Please complete this form digitally and return via email to Workshop Manager R.E.Anderson at lysa@morganconservatory.org. Incomplete proposals will not be considered. The summer workshop season will be running from January to April 2024. **Summer proposals are due July 31, 2023!**

Instructor Contact Information

Instructor Name(s):	
Mailing Address:	
Email Address:	Website:
Phone Number:	Instagram:
Facebook:	Additional Links:

Workshop Information

Workshop Title:
Maximum Workshop Size <i>Keep in mind workshops are virtual via zoom:</i>
Workshop Description: <i>(Describe the processes and techniques that will be taught in the workshop as well as what can be expected as the final product from the workshop. This will be used to promote the workshop. 100 words max.)</i>

Three Images of work relevant to the workshop (*Please follow this link to submit. 300 dpi jpegs please*):
https://docs.google.com/forms/d/e/1FAIpQLSe496T83Be4IWEk4QXbBsvQqVu8SbsfAtkMwSdbIH3-Yk8ew/viawform?usp=sf_link

Scheduling

Ideal date(s) for your workshop is scheduled to run (EST time):

Number of days the workshop will run (workshops will be capped at a 3 hour/day max):

Number of hours needed for preparation (max 4):

Equipment and Materials

A complete materials list is required before we can post your workshop online or print promotional materials. *Because all workshops are virtual, we encourage you to use materials easily sourced by the student to avoid shipping materials. Please include links when applicable!*

Equipment and materials **to be provided by each student**:

Biographical Information

Please provide a short bio in paragraph form. It should be two-three sentences long. This will be used to promote your workshop. 100 words max.

If you have any questions, please feel free to contact Lysa at the Morgan at (216) 361-9255 or via email at <lysa@morganconservatory.org>. Thank you!